



2014 S.L. Gimbel Foundation Fund Grant Application

Internal Use Only:
Grant #: 20140564

Organization / Agency Information

Organization/Agency Name: Barrett Foundation, Inc. 21019		
Physical Address: 10300 Constitution Ave NE		City/State/Zip Albuquerque, NM 87112
Mailing Address: SAME		City/State/Zip
CEO or Director: Michael Gaylor		Title: Executive Director
Phone: 505-246-9244 ext 101	Fax: 505-246-9272	Email: mgaylor@barrettfoundation.org
Contact Person: Kimberly Rose		Title: Resource Development
Phone: 505-353-2604 (cell)	Fax: 505-246-9272	Email: krose@barrettfoundation.org
Web Site Address: www.barrettfoundation.org		Tax ID: 85-0336208

Program / Grant Information

Interest Area: Health Environment Animal Protection Education Human Dignity

Program / Project Name: Barrett House Shelter		
Amount of Grant Requested: \$25,000	Total Organization Budget: 1,299,072.00	Percentage of Organization's Total Budget used for Administration: 18%
Purpose of Grant Request (one sentence): To assist Barrett House Shelter in supporting women and children who are trying to break the cycle of homelessness.		
Gimbel Grants Received: List Year(s) and Award Amount(s) None		

Signatures

Board President / Chair: (Print name and Title) Mia Maes- Chair Board of Directors	Signature: 	Date: 6/25/14
Executive Director/President: (Print name and Title) Michael Gaylor Ed.D. Executive Director	Signature: 	Date: 6/25/14

2014 S.L. Gimbel Foundation Fund Application Narrative
Barrett Foundation, Inc.

I. Organization History and Target Population:

A. Barrett Foundation was founded in 1984. Initial services rendered were emergency shelter services for homeless women with and without children. Over the next thirty years Barrett Foundation added a community based transitional housing program, two permanent housing programs and a short term housing assistance program. Our mission is: *To provide shelter and supportive services to women and children who are striving to break the cycle of homelessness.* The vision of Barrett Foundation is: *Homelessness for women and children in our community is rare, short-lived and nonrecurring.*

B. Organizational Accomplishments: We have added an on-site wellness clinic which addresses both the physical and behavioral health of our residents as well as a dental clinic. Both clinics are a collaborative effort with Albuquerque Health Care for the Homeless. We have increased the number of support groups as well as case management hours provided to the women and children at the shelter. We have increased our collaboration with other community organizations. Through all of these changes we have dramatically impacted the success of women and children leaving the shelter housed. Eighty-five percent of the single women leaving the shelter are leaving to go to safe and stable housing. Ninety percent of women with children leaving the shelter are leaving to move into safe and stable housing.

C. Key programs and activities: **Barrett House** is a shelter for homeless women and children. The shelter provides a semi private bedroom, clothing, food, counseling, case management and support services. **Community Based Programs: Bridges** helps women and children move from living in a shelter to their own housing by providing supportive transitional housing and life skills training. **Rapid Re-Housing** provides short-term rental assistance and supportive services to families experiencing homelessness due to a crisis (domestic violence, unemployment, disaster, family break up, etc.). Families are moving from our program into independent housing. **Socorro** is a permanent housing program for single women who have been chronically homeless. Case managers work with clients on a regular basis to ensure their ongoing success. **Milagro** is a permanent housing program for mature disabled single women who have been chronically homeless. Case managers work with clients on a regular basis to ensure their ongoing success.

We serve the Albuquerque area, which includes individuals who are in transition from another city/state to Albuquerque and through various circumstances find themselves homeless. Families are our fastest growing demographic. Children, the majority of which are under age 5, comprise a large portion of the homeless population. The APS Title I Homeless Project reports that it has in excess of 11,000 students. Every day we turn away a minimum of 15-20 women because we do not have any room. Last year Barrett House Shelter served over 350 women and children.

II. Project Information:

A. Statement of Need: Provide shelter services to women and children who are experiencing homelessness in the greater Albuquerque area.

B. Project Goal, Objectives and Methodology:

1. We are requesting funding to support a Shelter Resource Coordinator who will be hired in the upcoming fiscal year. It will allow us to utilize to the highest degree the generous community support that surrounds the Barrett House Shelter. We have a great need for both volunteers and material donations. This will allow us to leverage human and material resources in a succinct, effective and cost efficient manner. Our shelter services are not the typical “three hots and a cot” approach. We individualize each resident’s discharge plan to meet her specific needs. In order to strengthen our internal continuum of care which prepares our residents to move from shelter life to a long term, independent, stable housing environment we must provide amenities that are not accessible through traditional shelter stays. We expect to provide an innovative and higher level standard of care to our residents. In order to do this we must meet the basic needs of our residents and this position will assist in doing so. Providing innovative and specific services involves having a wide array of volunteers with various resources and specialties and receiving a huge influx of both new and gently used donations. In addition we have many individuals who are interested in providing support groups to our residents. We do not have a point person to coordinate either of these very large and significant resources. This position would be the key point person for collaboration, coordination and orchestration of all human and material resources for the shelter. It would allow us to thoroughly utilize all donated community support in the best manner possible for the women and children residing in our shelter. The position would be responsible for everything from scheduling on-site clinic visits for the women and children; screening, scheduling and evaluating perspective volunteers; monitoring incoming donations for immediate need versus long term need; surveying residents for interest in support groups, scheduling support groups and arranging resident participation in support groups; answering the intake phone; providing referrals and completing discharge paperwork, as well as general day to day support of the shelter milieu in order to assist in providing a supportive, nurturing and safe environment for the women and children who are staying in the shelter.

2. Objectives:

- I. Increase regularly scheduled shelter volunteers (both individual and groups) by 50% (3 additional groups per week and 5 additional individuals per week). TD 6-30-15
 1. Coordinate recruiting, screening, placing, training, recognizing and evaluating volunteers.
 2. Develop a calendar which addresses all ongoing volunteer needs for both individual and group volunteers.
 3. Expand use of current volunteer software which will track hours, skills and activities.
- II. Increase support groups from 2 per month to 4 per month. TD 6-30-15
 1. Survey shelter residents for a list of desired support groups and advertise for volunteers to provide desired support groups.
 2. Schedule support groups, register guests for attendance, evaluate effectiveness of support groups and survey on an ongoing basis the need for additional support groups.
- III. Coordinate and utilize donations in an effective and efficient manner. TD 6-30-15
 1. Document and inventory all incoming donations that are appropriate for shelter use.
 2. Manage and document distribution of donations to shelter and residents.

3. Target Population: This grant will serve the women and children who are residing in our shelter. It will serve approximately 350 women and children annually (230 women and 120 children).

4. Barrett House and Joy Junction are the only two shelters serving this homeless population. Joy Junction is a traditional shelter providing beds, food and shelter. Our community partners are very diverse. They range from businesses who donate in kind supplies, individual volunteers, community group volunteers and community individuals/groups who donate material items. This grant proposal is completely about utilizing human and material resources to the most efficient and effective manner possible in order to positively impact the lives of our residents.

C. Project Outcomes and Evaluation: The anticipated outcomes of this project are effective and efficient use of material and human resources. The impact on our participants will be that their emotional, social and physical needs will be met in real time rather than delayed due to limited resources. The quality of life they experience at the shelter will be significantly impacted in a positive manner which will follow them as they leave and move into independent housing. We will know we have met the expected outcomes through a variety of means: Surveying staff and clients, monitoring and documenting program and volunteer evaluations, and documentation of receiving/ utilizing material donations will be used to evaluate progress toward objectives and outcomes.

D. Grant Funds: Grant funds will be used to fund the salary and benefits for one year of the Shelter Resource Coordinator.

III. Project Future

We propose that this position will continue after the initial year through either additional grants or contributions. The effectiveness of the position will be evident by an increase of community participation and efficiency of the shelter activities.

IV. Governance, Executive Leadership and Key Personnel and Staff Qualifications.

A. Our Board is a policy board. They are responsible for oversight of the Executive Director, approval of policies and finances. We have the following committees: Finance, Governance, and Executive; and ad hoc committees are Communication, Fund Development and Program. The Board makes decisions through discussion, motion and approval in monthly board meetings. It is governed via by-laws and articles of incorporation. Board members provide financial support to the organization.

B. Key Staff Qualifications:

Executive Director Dr. Michael L. Gaylor is a senior executive with over 40 years of experience in the management of nonprofit organizations. He has served as Executive Director of All Faiths Receiving Home. He has also served as Director, Office of Institutional Advancement and President of Menaul School, a private, college preparatory school, and was the Vice President for Leadership with the Greater Albuquerque Chamber of Commerce. His experience has also included serving in executive positions in healthcare, public education and youth services.

Director of Residential Services Whitney Conyers, LMSW, oversees the work of the Barrett House Shelter. She comes to the Barrett Foundation with over 12 years of experience with youth and families in our community. She has served as a case worker, program manager, counselor and volunteer. Seven years of her experience has been in serving homeless individuals and those with co-occurring mental health and substance abuse disorders.

2014 S.L. Gimbel Foundation APPLICATION

V. Project Budget

- A) Please provide a detailed line-item budget for your project by completing the table below.
Include all sources of funding for the proposed project.

Line Item Description	Line Item Explanation (Formula/equation used as applicable. Example: 40 books @ \$100 each = \$4000)	Support From Your Agency	Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
Salary	1 FTE @\$12/hr 2080 hours	6,666.00		18,294.00	24,960.00
Benefits Insurances	Health 4468.62 Dental 429.90 Workers Comp 393.42	1,429.00		3,863.00	5,292.00
Taxes	FICA/ Medicare/SS 2394.64	647.00		1,748.00	2,395.00
Computer	Monitor, Tower, keyboard, mouse	405.00		1,095.00	1,500.00
TOTALS:		9,147.00		25,000.00	34,147.00

VI. Sources of Funding: Please list your current sources of funding and amounts.

Secured/Awarded

Name of Funder: Foundation, Corporation, Government	Amount
Contributions	9,147.00

Pending

Name of Funder: Foundation, Corporation, Government	Amount	Decision Date

VII. Financial Analysis

Agency Name: Barrett Foundation, Inc.
 Most Current Fiscal Year (Dates): From 7/1/2012 To: 6/30/2013

This section presents an overview of an applicant organization’s financial health and will be reviewed along with the grant proposal. Provide all the information requested on your entire organization. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. Double Check your figures!

Program to Total Expenses Ratio: Percentage of expenses used to support programming versus how much is spent for general management and fundraising. A general rule is that at least 75 percent of total expenses should be used to support programs – the higher the percentage the better.

Program Expenses	/Total Operating Expenses	= Program Expense Ratio
\$1,379,743	\$1,619,915	85 %
990: Part IX, Column B, Line 25	990: Part IX, Column A, Line 25	

Administrative Expense (100%-Program Expense ratio) per 990 above	Percentage of Organization’s Current Total Budget used for Administration (from cover page)	Differential
15 %	18 %	3 %

If the differential is above (+) or below (-) 10%, provide an explanation:

Quick Ratio: Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
\$546,716	\$120,438	206,699	3.23

Excess or Deficit for the Year: 2012-2013	2011-2012
Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
\$89,979	\$33,425

Notes:

Diversity of Funding Sources: A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions	\$455,141	32	Program Fees	\$90,518	6
Fundraising/Special Events	\$27,348	2	Interest Income	\$27,667	2
Corp/Foundation Grants	\$146,695	10	Other:	\$3,602	1
Government Grants	\$446,462	31	Other:	\$221,685	16

BARRETT FOUNDATION, INC.
BOARD OF DIRECTORS 2013-2014

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(505) 345-7531 [H] (505) 688-1289 [M]
bearcanyonpjb@gmail.com
Affiliation: Retired

Barrett Foundation
YTD Profit and Loss
with Budget

	<u>7/1/12-6/30/13</u>	<u>7/1/13-6/30/14</u>	<u>Variance</u>
	Actual	Budget	
Ordinary Income/Expense			
Income			
4010 · Attic sales	218,881		(218,881)
4025 · Non-cash contributions	85,768	66,000	(19,768)
4042 Bequests	30,692		(30,692)
4029 · Contributions	288,496	265,289	(23,207)
4032 Car Program	3,998	3,998	-
4079 · Government Grants	446,267	412,673	(33,594)
4084 · Program Fees - Rent	90,518	110,586	20,068
4090 Corporate Grants	13,500	17,000	3,500
4129 · Grants-Community Orgs	40,325	84,500	44,175
4131 · Foundation Grants	111,250	126,333	15,083
4699 · Fundraising Events	101,009	165,426	64,417
Miscellaneous Income	3,601	3,600	(1)
Unrealized Investment Income	15,119		(15,119)
Investment Distributions	25,000	43,667	18,667
Total Income	<u>1,474,426</u>	<u>1,299,072</u>	<u>(175,354)</u>
Expense			-
5249 · Auto Expense	8,736	7,106	(1,630)
5551 · Client Expenses	27,656	18,800	(8,856)
5649 · Contract Services	39,929	27,204	(12,726)
6100 · Depreciation	73,871	73,872	1
6339 · Equipment	22,619	42,439	19,820
5399 · Fees & Interest	31,683	28,429	(3,254)
6399 · Fundraising Expenses	61,536	59,831	(1,705)
6699 · Insurance	46,709	51,966	5,257
6899 · Maintenance Expenses	34,113	24,804	(9,309)
6959 · Marketing/Advertising	23,564	21,923	(1,641)
6999 · Miscellaneous Expenses	2,576	3,649	1,073
7899 · Personnel Expenses	732,293	571,228	(161,065)
7599 · Rent	255,901	235,105	(20,796)
8300 · Supplies	10,265	11,387	1,122
8850 · Volunteer Activities	1,397	1,050	(347)
8899 · Utilities	62,292	54,279	(8,013)
8950 · In Kind Expenses	85,768	66,000	(19,768)
Total Expense	<u>1,520,907</u>	<u>1,299,072</u>	<u>(221,835)</u>
Net Ordinary Income	<u>(46,481)</u>	<u>(0)</u>	<u>46,481</u>

PLEASE NOTE ON THE 990s

Barrett Foundation Changed its fiscal year from June 1 thru May 31 to July 1 thru June 30. In doing so we had to complete two 990s. The first 990 goes from June 1, 2012 thru May 31, 2013 and the second 990 goes from June 1 thru June 30, 2013.

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response to any question in this Part IX.

<i>Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.</i>				
	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the United States. See Part IV, line 21	0			
2 Grants and other assistance to individuals in the United States. See Part IV, line 22	0			
3 Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16	0			
4 Benefits paid to or for members	0			
5 Compensation of current officers, directors, trustees, and key employees	82,000	50,020	16,400	15,580
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)	0			
7 Other salaries and wages	520,050	466,053	9,479	44,518
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	0			
9 Other employee benefits	56,554	48,288	3,221	5,045
10 Payroll taxes	69,862	57,939	4,853	7,070
11 Fees for services (non-employees):				
a Management	0			
b Legal	10,840		10,840	
c Accounting	15,558	1,088	14,470	
d Lobbying	0			
e Professional fundraising services. See Part IV, line 17	0			
f Investment management fees	0			
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	11,670	4,272	7,398	
12 Advertising and promotion	4,265	3,356		909
13 Office expenses	46,634	41,910	4,111	613
14 Information technology	10,954	3,000	7,954	
15 Royalties	0			
16 Occupancy	340,635	332,796	6,024	1,815
17 Travel	2	2		
18 Payments of travel or entertainment expenses for any federal, state, or local public officials	0			
19 Conferences, conventions, and meetings	1,361	334	712	315
20 Interest	25,606	325	25,281	
21 Payments to affiliates	0			
22 Depreciation, depletion, and amortization	74,280	74,280	0	0
23 Insurance	69,126	42,597	23,004	3,525
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a Equipment repairs & maintenance	11,021	8,730	2,291	
b Client expenses	60,534	60,534		
c Supplies	28,666	28,666		
d Auto and mileage	16,842	16,842		
e All other expenses	2,692	2,062	630	
25 Total functional expenses. Add lines 1 through 24e	1,459,152	1,243,094	136,668	79,390
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Change of Accounting Period

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response to any question in this Part IX

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.				
1 Grants and other assistance to governments and organizations in the United States. See Part IV, line 21	0			
2 Grants and other assistance to individuals in the United States. See Part IV, line 22	0			
3 Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16	0			
4 Benefits paid to or for members	0			
5 Compensation of current officers, directors, trustees, and key employees	9,308	6,848	1,262	1,198
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)	0			
7 Other salaries and wages	61,415	53,267	5,810	2,338
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	0			
9 Other employee benefits	0	0	0	0
10 Payroll taxes	8,380	7,123	838	419
11 Fees for services (non-employees):				
a Management	0			
b Legal	0		0	
c Accounting	0	0	0	
d Lobbying	0			
e Professional fundraising services. See Part IV, line 17	0			
f Investment management fees	0			
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	340	289	34	17
12 Advertising and promotion	58	49	6	3
13 Office expenses	2,600	2,210	260	130
14 Information technology	1,449	1,232	145	72
15 Royalties	0			
16 Occupancy	28,855	24,526	2,886	1,443
17 Travel	0	0		
18 Payments of travel or entertainment expenses for any federal, state, or local public officials	0			
19 Conferences, conventions, and meetings	250	213	25	12
20 Interest	2,475	2,104	247	124
21 Payments to affiliates	0			
22 Depreciation, depletion, and amortization	6,156	5,232	616	308
23 Insurance	2,050	1,743	205	102
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a Equipment repairs & maintenance	517	439	52	26
b Client expenses	1,562	1,328	156	78
c Supplies	33,462	28,443	3,346	1,673
d Auto and mileage	1,726	1,467	173	86
e All other expenses	160	136	16	8
25 Total functional expenses. Add lines 1 through 24e	160,763	136,649	16,077	8,037
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

**Internal Revenue Service
District Director**

Department of the Treasury

**P. O. Box 2508
Cincinnati, OH 45201**

Date: JUL 21 1999

Person to Contact:

D. Downing

Telephone Number:

513-241-5199

Fax Number:

513-684-5936

Federal Identification Number:

85-0336208

**Barrett Foundation, Inc.
PO Box 30843
Albuquerque, NM 87190-0843**

Dear Sir or Madam:

This is in response to the change in the name of your organization from Presentation, Inc., to the Barrett Foundation, Inc. The change has no effect on your exempt status.

We In February 1986, we issued a letter that recognized your organization as exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information submitted with the application, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(a)(vi).

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, they are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Barrett Foundation, Inc.
85-0336208

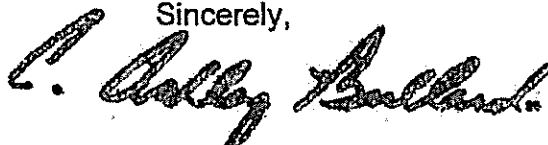
Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions concerning this matter, you may write or telephone us at the address or telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Ashley Bullard". The signature is written in a cursive style with a large initial "C" and "A".

C. Ashley Bullard
District Director



The Community Foundation

Serving the Counties of Riverside and San Bernardino

S. L. Gimbel Foundation Fund

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Dr. Jonathan Lorenzo Yorba
President and CEO

Mr. Michael Gaylor
Executive Director
Barrett Foundation, Inc.
10300 Constitution Ave.
Albuquerque, NM 87112

Dear Mr. Gaylor:

Congratulations! A grant has been approved for **Barrett Foundation, Inc.** in the amount of **\$25,000** from the S.L. Gimbel Foundation. The **performance period for this grant is October 1, 2014 to September 30, 2015.** Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

Barrett House Shelter: To assist Barrett House Shelter in supporting women and children who are trying to break the cycle of homelessness.

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, please sign and date the enclosed copy and return the original copy to The Community Foundation within the next two weeks. Please retain a copy of the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. The **Grant Evaluation is due on October 31, 2015** and a copy will be available online.

We wish you great success and look forward to working with you during the grant performance period.

If you have any questions, please call me at 951-684-4192 ext. 114 or email me at ccudiamat@thecommunityfoundation.net.

Sincerely,

Celia Cudiamat
Executive Vice President

21019 Barrett Foundation, Inc.

20140564

GIMB3



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

Thursday, October 09, 2014

Attn: Celia Cudiamat
Executive Vice President
The Community Foundation
S.L. Gimbel Foundation Fund
3700 Sixth Street, Suite 200
Riverside, California 92501

Dear Ms. Cudiamat:

On behalf of the 350+ women and children served by the Barrett Foundation, Inc. and the Board of Directors, I want to thank you for selecting us to be the beneficiary of this \$25,000 grant. We are very honored to be a recipient and are grateful for this opportunity to partner with The Community Foundation.

As per your request, please find enclosed the executed grant agreement. I trust that you will find everything to be in order. Please let me know if you have any questions or a need for additional information.

I don't know if The Community Foundation ever does site visits but we would very much enjoy having you visit the Barrett Foundation and see first-hand how your funds are being used to move women and children from a state of homelessness to independent living.

Sincerely,



Michael L. Gaylor, Ed.D.
Executive Director

cc: File

2014 S.L. Gimbel Foundation Fund

Grant Agreement

Organization: Barrett Foundation, Inc.
Grant Amount: \$ 25,000 **Grant Number:** 20140564
Grant Period: October 1, 2014 to September 30, 2015 (Evaluations due October 31, 2015)
Purpose: Barrett House Shelter: To assist Barrett House Shelter in supporting women and children who are trying to break the cycle of homelessness.

1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

6. Publicity

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

The credit line of "Made possible in part by a grant from the **"S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California"** is suggested. When your donors are listed in printed materials, include the S.L. Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When

publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at www.thecommunityfoundation.net.

7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

8. Termination

The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.

Michael L. Gaylor, Ed.D.

Signature

September 23, 2014

Date

MICHAEL L. GAYLOR, Ed.D.

Printed Name

Executive Director

Title

Organization: 21019 Barrett Foundation, Inc.

Grant Number: 20140564

ec
10/13/14



The
Community
Foundation

Serving the Counties of Riverside and San Bernardino

S. L. Gimbel Foundation Fund

BOARD OF DIRECTORS

October 13, 2014

James Cuevas
Chair of the Board

Philip Savage IV
Vice Chair of the Board

Pat Spafford, CPA
Chief Financial Officer

Sean Varner
Secretary of the Board

Glenda Bayless

Sergio Bohon

Rabbi Hillel Cohn

Andrea Dutton

Robert Fey

Paul Granillo

Stanley Grube

Kirk Harns

Dr. Albert Karnig

D. Matthew Pim

Patrick O'Reilly

Rose Salgado

Beverly Stephenson

Grover Trask
Immediate Past Board Chair

Dr. Jonathan Lorenzo Yorba
President and CEO

Mr. Michael Gaylor
Executive Director
Barrett Foundation, Inc.
10300 Constitution Ave.
Albuquerque, NM 87112

Dear Mr. Gaylor:

The Community Foundation is pleased to enclose a grant check for **\$25000** from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. The completed Grant Evaluation form is due by October 31, 2015 and will be available online on The Community Foundations website under Grants/Forms. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

We greatly appreciate any help you can give us in publicizing the grant. **Please use the following credit in any grant announcements or materials funded by the grant: "The (name of project/program) is supported by a grant from The S. L. Gimbel Foundation."** You may send copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

If you have any questions, please contact me at 951-684-4194.

Sincerely,

Celia Cudiamat
Executive Vice President of Programs

20140564

38057

GIMB3



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

SHOULD BE HELD TO LIGHT TO VIEW WATERMARK ON PAPER THAT SECURITY REFINANCE DISAPPEARS WITH HEAT; DEFENDERS' CIRCLE REVEALS A LOGO WHEN TAPPED

38057

The Community Foundation
Strengthening Inland Southern California through Philanthropy
3700 SIXTH STREET, SUITE 200
RIVERSIDE, CA 92501
951-241-7777 / FAX 951-684-1911

CITIZENS BUSINESS BANK
A Financial Services Company
3695 Main Street, Riverside, CA 92501
90-3414-1222

Check Fraud
Protection for Business

PAY * Twenty-Five Thousand and no/100 *

TO THE ORDER OF DATE AMOUNT
09/18/2014 \$****25,000.00

Barrett Foundation, Inc.
10300 Constitution Ave.
Albuquerque, NM 87112



Celia Andramat
Jonathan Loarzo Yalva
AUTHORIZED SIGNATURE

Security features. Details on back.

⑈038057⑈ ⑆122234149⑆ 244124437⑈

Community Foundation		38057
21019	Barrett Foundation, Inc.	09/18/2014 038057
20140564	09/16/2014 Barrett House Shelter	25,000.00
GIMB	S.L. Gimbel Foundation Advised Fund	25,000.00

CHECK TOTAL: \$****25,000.00

Community Foundation		38057
21019	Barrett Foundation, Inc.	09/18/2014 038057
20140564	09/16/2014 Barrett House Shelter	25,000.00
GIMB	S.L. Gimbel Foundation Advised Fund	25,000.00

CHECK TOTAL: \$****25,000.00